



CITY OF HOUSTON

Job Posting

1	Applications accepted from:	ALL PERSONS INTERESTED
2	Job Classification	PUBLIC HEALTH NURSE III
3	Posting Number	PN# 112036
4	Department	Health & Human Services Department
5	Division	Disease Prevention and Control Division
6	Section	Tuberculosis Program
7	Reporting Location	8000 N. Stadium Dr. 6 th floor
8	Workdays & Hours	M – F, 8 a.m. – 5 p.m.*
		*Subject to change

DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS
Under general supervision provides direct nursing care and health nursing services in a health center, mobile unit, hospital or patient's home. Coordinates nursing activities and assists with planning and administration.

- CORE FUNCTIONS**
- Uses nursing knowledge to assess TB patients needs. Coordinates with field and primary care providers to promote treatment completion. Reviews TB case cards and patient compliance before discontinuing medication or initiating change orders.
 - Provides nursing intervention to promote all TB cases and suspects being placed on DOT, and selected persons with latent TB infection placed in DOPT. Receives and processes physician s medical orders, including verifying if MD orders are consistent with ATS/CDC recommendations. Obtains expert consults as needed. Provides medication room coverage as needed.
 - Assists in assessing contact investigation needs for cases and suspects and making appropriate recommendations. Assists in coordinating and providing onsite contact investigation activities.
 - Provides TB patient and professional education. Assist in providing scheduled training classes, orientation for new staff and routine TB updates.
 - Prepares routine and special reports, and summarizes TB activities as requested.
 - Provides TB Nursing field services as needed.

WORKING CONDITIONS
The position routinely requires lifting of moderately heavy items, such as typewriters or records boxes (up to 40 pounds) and/or very long periods of walking on rough surfaces on a routine basis.

MINIMUM EDUCATIONAL REQUIREMENTS
Requires graduation from an accredited school of nursing. A Bachelor of Science degree in nursing is preferred.

- MINIMUM EXPERIENCE REQUIREMENTS**
- Three (3) years of experience as a practicing registered nurse are required.
 - A Master of Science in Nursing, a license to practice as a registered nurse in the State of Texas, and one year of nursing experience may be substituted for the experience requirement.

MINIMUM LICENSE REQUIREMENTS
Must be licensed to practice as a registered nurse in the State of Texas.
Must have a Valid Texas Driver's license in compliance with the City of Houston's policy on driving (AP 2-2).

PREFERENCES None

SELECTION/SKILLS TESTS REQUIRED None

SAFETY IMPACT POSITION ☒ Yes ☐ No
If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

SALARY INFORMATION **GRANT FUND POSITIONS**
Grant positions are dependent upon continued available funds. If funding is no longer available, employee may be laid off or transferred. Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position is:

Salary Range - Pay Grade 21
\$1,580 - \$2,257 Biweekly \$41,091 - \$58,682 Annually

OPENING DATE July 19, 2006

CLOSING DATE Open Until Filled

APPLICATION PROCEDURES
Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st floor. **Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 794-9142. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

An equal opportunity employer